

**MINUTES  
OF THE MEETING OF THE BOARD OF DIRECTORS OF  
THE COLLEGE OF LEGAL PRACTICE  
COMPANY NO. 11734212  
ANGEL INN  
STOKE BY NAYLAND  
11 APRIL 2024 AT 10:50AM BST**

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**Present:** Mr Richard Clark (Chair)  
Mr Joseph Catanzariti AM  
Mr Neville Carter AM  
Ms Isabel Parker  
Mr Jacques Cadranel

**In attendance:** Mr Giles Proctor (Chief Executive Officer)  
Mr Peter Liver (Chief Operations Director)  
Ms Kathryn Laurie (Group Company Secretary)  
Ms Monica Patel (Group Chief Financial Officer)

## **1.0 MEETING ADMINISTRATION**

The Chair opened the meeting. He noted that a number of the items on the Agenda would be discussed at length during the Board's Planning conference to be held that day.

### **1.1 Apologies**

There were no apologies.

### **1.2 Minutes**

The following Minutes of Meetings were adopted:

- Programme Committee – 13 February 2024
- Board Minutes – 20 February 2024
- Audit, Risk & Compliance Committee – 28 February 2024

### **1.3 Declaration of Interests**

There were no declarations of interest.

## **2.0 BUSINESS REPORTS**

### **2.1 Chief Executive Officer's Report**

The Chief Executive Officer updated the Board on the OfS Accreditation Review Process. The OfS have requested a list of additional documents they would like to review as part of their visits. The documents had previously been provided to the QAA when they were overseeing the review. The College is only the second organisation to have gone through a review undertaken by the OfS. The Chief Executive Officer advised he would keep the Board updated.

***Resolution:***

The Board received and noted the report of the Chief Executive Officer.

### **2.2 Chief Operations Director's Report**

***Resolution:***

The Board received and noted the report of the Chief Operations Director.

### **2.3 Financial Report**

***Resolution:***

The Board received and noted the report of the Group Chief Financial Officer.

### **2.4 Enrolment Report**

***Resolution:***

The Board received and noted the Enrolment report.

### **3.0 SPECIAL BUSINESS**

#### **3.1. Equity, Diversity and Inclusion Framework Update**

The Board thanked staff on the project team. The Chief Operations Director advised the Board that the report has been published on the website and there has been positive feedback about the College's commitment to Equity, Diversity and Inclusion.

***Resolutions:***

The Board received and noted the report of the Chief Operations Director.

#### **3.2. Conditions of Registration**

***Resolution:***

The Board received and noted the report of the Chief Operations Director.

### **4.0 STATUS REPORTS**

#### **4.1 Business Development, Communications and Marketing Report**

***Resolutions:***

The Board:

1. Received and noted the report.
2. Provided observations and comments.

### **5.0 ANY OTHER BUSINESS**

The Chief Executive Officer advised the Board that he and the Group Chief Executive Officer had been invited to speak to Silex regarding the next stages of its law school. Silex requested to speak to all four providers of SQE.

**The meeting closed – 11:06am**

**Next Meeting**

- 4 June 2024