

SOLICITORS LEGAL SKILLS MODULE

EXAMPLE TIMETABLE: PART-TIME 20-WEEK COURSE

This example timetable is based on the October 2024 cohort. The exact details of every course is subject to change, as the College develops its programmes.
Every course timetable will vary depending on the size of the cohort and availability of supervisors and module leaders.

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10
Guided Learning: sub-units to be completed that week	CMA CRM	LW PROP	CIAN WILLS	LD DISP	LR CRM	LW BUS	CMA WILLS ADV CRM	LD PROP ADV CRM	LR BUS	CMA DISP LW CRM
Monday	Group Supervision (30 mins)	CRM CMA Feedback Session (30 mins)			Personal Supervisor Meeting (15 mins) Crime Surgery (30 mins)			WILLS CMA Feedback Session (30 mins)	PROP LD Feedback Session (30 mins)	Wills Surgery (30 mins)
Tuesday	Town Hall (30 mins)		Property Surgery (30 mins)			Recorded Town Hall (30 mins)			Group Supervisor Meeting (15 mins)	Personal Supervisor Meeting (15 mins)
Wednesday		Town Hall (30 mins)			DISP LD Feedback Session (30 mins)	Personal Supervisor Meeting (15 mins)	BUS LW Feedback Session (30 mins)		Business Surgery (30 mins)	BUS LR Feedback Session (30 mins)
Thursday	Town Hall (30 mins) Wills Surgery (30 mins) CRM CMA Written Skill Submission			DISP LD Written Skill Submission		BUS LW Written Skill Submission	WILLS CMA Written Skill Submission	Dispute Resolution Surgery (30 mins) PROP LD Written Skill Submission	BUS LR Written Skill Submission	Business Surgery (30 mins) CRM LW Written Skill Submission
Friday					WILLS CIAN Oral Skill Session			CRM ADV Oral Skill Session	Recorded Town Hall (30 mins)	BUS LR Oral Skill Session
Notes	<p>The timetable, including days and times for sessions will be set the week before the course starts and will be available on your calendar on the Learning Portal</p> <p>Guided Online Learning can be carried out at any time throughout the week, including evenings and weekends</p> <p>Supervision Meetings, Surgeries and Town Halls will be normally be scheduled between 9am and 5pm, Monday to Friday.</p> <p>Surgeries and Town Halls are recorded for those who cannot attend.</p> <p>Feedback on Written Skills Practices will be given in writing and through group sessions</p> <p>Oral Skills Practice & Feedback Sessions are live between 9am and 5pm, Monday to Friday</p> <p>The deadline for submissions is 17:00</p> <p>Some student cohorts have set up optional peer study groups on the weekends to support each other</p>					Text Key	<p>Practice Areas</p> <p>BUS: Business Law and Practice CRM: Criminal Litigation DSP: Dispute Resolution PROP: Property Practice WILLS: Wills and Intestacy</p> <p>Skills Areas</p> <p>CMA: Case and Matter Analysis LW: Legal Writing LR: Legal Research LD: Legal Drafting CIAN: Client Interview and Attendance Note ADV: Advocacy</p>			

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	WEEK 11	WEEK 12	WEEK 13	WEEK 14	WEEK 15	WEEK 16	WEEK 17	WEEK 18	WEEK 19	WEEK 20
Guided Learning: sub-units to be completed that week	ADV DISP	LD WILLS CIAN PROP	LR DISP	CMA BUS	LW DISP	LD BUS LR PROP	LR WILLS LD CRM	CMA PROP	LW WILLS	SUMMATIVE ASSESSMENTS
Monday		CRM LW Feedback Session (30 mins)							PROP CMA Feedback Session (30 mins)	
Tuesday		Recorded Town Hall (30 mins)		Personal Supervisor Meeting (15 mins)				Town Hall (30 mins) WILLS LR Feedback Session (30 mins)		
Wednesday				DISP LR Feedback Session (30 mins)		DISP LW Feedback Session (30 mins)	BUS LD Feedback Session (30 mins)			
Thursday		Crime Surgery (30 mins)	DISP LR Written Skill Submission	Dispute Resolution Surgery (30 mins)	Business Resolution Surgery (30 mins) DISP LW Written Skill Submission	BUS LD Written Skill Submission	WILLS LR Written Skill Submission	PROPERTY CMA Written Skill Submission		
Friday	DISP ADV Oral Skill Session	PROP CIAN Oral Skill Session								
Notes	The timetable, including days and times for sessions will be set the week before the course starts and will be available on your calendar on the Learning Portal Guided Online Learning can be carried out at any time throughout the week, including evenings and weekends Supervision Meetings, Surgeries and Town Halls will be normally be scheduled between 9am and 5pm, Monday to Friday. Surgeries and Town Halls are recorded for those who cannot attend. Feedback on Written Skills Practices will be given in writing and through group sessions Oral Skills Practice & Feedback Sessions are live between 9am and 5pm, Monday to Friday The deadline for submissions is 17:00 Some student cohorts have set up optional peer study groups on the weekends to support each other					Text Key	Practice Areas BUS: Business Law and Practice CRM: Criminal Litigation DSP: Dispute Resolution PROP: Property Practice WILLS: Wills and Intestacy Skills Areas CMA: Case and Matter Analysis LW: Legal Writing LR: Legal Research LD: Legal Drafting CIAN: Client Interview and Attendance Note ADV: Advocacy			