

SOLICITORS LEGAL SKILLS MODULE

EXAMPLE TIMETABLE: PART-TIME 40-WEEK COURSE

This example timetable is based on the September 2024 cohort. The exact details of every course is subject to change, as the College develops its programmes.
Every course timetable will vary depending on the size of the cohort and availability of supervisors and module leaders.

	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10
Guided Learning: sub-units to be completed that week	CMA CRM	LW PROP	LW PROP	CIAN WILLS	CIAN WILLS	LD DISP	LD DISP	LR CRM	LR CRM	ADV CRM
Monday		CRM CMA Feedback Session (30 mins)							DISP LD Feedback Session (30 mins)	
Tuesday	Town Hall (30 mins) Group Supervision (30 mins)			Town Hall (30 mins)				Town Hall (30 mins)		
Wednesday	Town Hall (30 mins)									
Thursday	CRM CMA Written Skill Submission	Wills Surgery (30 mins)		Property Surgery (30 mins)			DISP LD Written Skill Submission			Crime Surgery (30 mins)
Friday						WILLS CIAN Oral Skill Session				
Notes	<p>The timetable, including days and times for sessions will be set the week before the course starts and will be available on your calendar on the Learning Portal</p> <p>Guided Online Learning can be carried out at any time throughout the week, including evenings and weekends</p> <p>Feedback on Written Skills Practices will be given in writing and through group sessions</p> <p>Oral Skills Practice & Feedback Sessions are live between 9am and 5pm, Monday to Friday</p> <p>Surgeries and Town Halls are recorded for those who cannot attend.</p> <p>The deadline for submissions is usually 23:59.</p> <p>Some student cohorts have set up optional peer study groups on the weekends to support each other</p>					Text Key	<p>Practice Areas</p> <p>BUS: Business Law and Practice CRM: Criminal Litigation DSP: Dispute Resolution PROP: Property Practice WILLS: Wills and Intestacy</p> <p>Skills Areas</p> <p>CMA: Case and Matter Analysis LW: Legal Writing LR: Legal Research LD: Legal Drafting CIAN: Client Interview and Attendance Note ADV: Advocacy</p>			

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	WEEK 11	WEEK 12	WEEK 13	WEEK 14	WEEK 15	WEEK 16	WEEK 17	WEEK 18	WEEK 19	WEEK 20
Guided Learning: sub-units to be completed that week	LW BUS	LW BUS	CMA WILLS	LD PROP	LD PROP	LR BUS	LR BUS	ADV DISP	CMA DISP	CMA DISP
Monday				WILLS CMA Feedback Session (30 mins)		PROP LD Feedback Session (30 mins)				
Tuesday	Personal Supervisor Meeting (15 mins)						Town Hall (30 mins)			Group Supervisor Meeting (30 mins)
Wednesday			BUS LW Feedback Session (30 mins)					BUS LR Feedback Session (30 mins)		
Thursday		BUS LW Written Skill Submission	WILLS CMA Written Skill Submission		Dispute Resolution Surgery (30 mins) PROP LD Written Skill Submission		BUS LR Written Skill Submission		Business Surgery (30 mins)	
Friday	CRM ADV Oral Skill Session								DISP ADV Oral Skill Session	
Notes	<p>The timetable, including days and times for sessions will be set the week before the course starts and will be available on your calendar on the Learning Portal</p> <p>Guided Online Learning can be carried out at any time throughout the week, including evenings and weekends</p> <p>Feedback on Written Skills Practices will be given in writing and through group sessions</p> <p>Oral Skills Practice & Feedback Sessions are live between 9am and 5pm, Monday to Friday</p> <p>Surgeries and Town Halls are recorded for those who cannot attend.</p> <p>The deadline for submissions is usually 23:59.</p> <p>Some student cohorts have set up optional peer study groups on the weekends to support each other</p>					Text Key	<p>Practice Areas</p> <p>BUS: Business Law and Practice CRM: Criminal Litigation DSP: Dispute Resolution PROP: Property Practice WILLS: Wills and Intestacy</p> <p>Skills Areas</p> <p>CMA: Case and Matter Analysis LW: Legal Writing LR: Legal Research LD: Legal Drafting CIAN: Client Interview and Attendance Note ADV: Advocacy</p>			

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	WEEK 21	WEEK 22	WEEK 23	WEEK 24	WEEK 25	WEEK 26	WEEK 27	WEEK 28	WEEK 29	WEEK 30
Guided Learning: sub-units to be completed that week	LW CRM	LD WILLS	LD WILLS	LD WILLS	LR DISP	LR DISP	CMA BUS	CMA BUS	LW DISP	LW DISP
Monday			CRM LW Feedback Session (30 mins)							
Tuesday			Town Hall (30 mins)					Personal Supervisor Meeting (15 mins)		
Wednesday	Wills Surgery (30 mins)						DISP LR Feedback Session (30 mins)			
Thursday		CRM LW Written Skill Submission				Property Surgery (30 mins) DISP LR Written Skill Submission				Crime Surgery (30 mins) DISP LW Written Skill Submission
Friday										
Notes	The timetable, including days and times for sessions will be set the week before the course starts and will be available on your calendar on the Learning Portal Guided Online Learning can be carried out at any time throughout the week, including evenings and weekends Supervision Meetings, Surgeries and Town Halls will be normally be scheduled between 9am and 5pm, Monday to Friday. Surgeries and Town Halls are recorded for those who cannot attend. Feedback on Written Skills Practices will be given in writing and through group sessions Oral Skills Practice & Feedback Sessions are live between 9am and 5pm, Monday to Friday The deadline for submissions is 17:00 Some student cohorts have set up optional peer study groups on the weekends to support each other					Text Key	Practice Areas BUS: Business Law and Practice CRM: Criminal Litigation DSP: Dispute Resolution PROP: Property Practice WILLS: Wills and Intestacy Skills Areas CMA: Case and Matter Analysis LW: Legal Writing LR: Legal Research LD: Legal Drafting CIAN: Client Interview and Attendance Note ADV: Advocacy			

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EXAMPLE DRAFT TIMETABLE: PART-TIME 40-WEEK COURSE

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	WEEK 31	WEEK 32	WEEK 33	WEEK 34	WEEK 35	WEEK 36	WEEK 37	WEEK 38	WEEK 39	WEEK 40
Guided Learning: sub-units to be completed that week	LD BUS	LR PROP	LR PROP	CIAN PROP	LD CRM	LR WILLS	CMA PROP	LW WILLS	ASSESSMENT REVISION	SUMMATIVE ASSESSMENTS
Monday								WILLS LR Feedback Session (30 mins)	PROP CMA Feedback Session (30 mins)	
Tuesday						Personal Supervisor Meeting (15 mins)		Town Hall (30 mins)		
Wednesday	DISP LW Feedback Session (30 mins)	BUS LD Feedback Session (30 mins)								
Thursday	BUS LD Written Skill Submission			Dispute Surgery (30 mins)			WILLS LR Written Skill Submission	Business Surgery (30 mins) PROP CMA Written Skill Submission		
Friday							PROP CIAN Oral Skill Session			
Notes	The timetable, including days and times for sessions will be set the week before the course starts and will be available on your calendar on the Learning Portal Guided Online Learning can be carried out at any time throughout the week, including evenings and weekends Supervision Meetings, Surgeries and Town Halls will be normally be scheduled between 9am and 5pm, Monday to Friday. Surgeries and Town Halls are recorded for those who cannot attend. Feedback on Written Skills Practices will be given in writing and through group sessions Oral Skills Practice & Feedback Sessions are live between 9am and 5pm, Monday to Friday The deadline for submissions is 17:00 Some student cohorts have set up optional peer study groups on the weekends to support each other					Text Key	Practice Areas BUS: Business Law and Practice CRM: Criminal Litigation DSP: Dispute Resolution PROP: Property Practice WILLS: Wills and Intestacy Skills Areas CMA: Case and Matter Analysis LW: Legal Writing LR: Legal Research LD: Legal Drafting CIAN: Client Interview and Attendance Note ADV: Advocacy			