

SOLICITORS LEGAL SKILLS MODULE

EXAMPLE TIMETABLE: PART-TIME 20-WEEK COURSE

This is an example timetable from a course that ran in 2022. The exact details of every course is subject to change, as the College develops its programmes.
Every course timetable will vary depending on the size of the cohort and availability of supervisors and module leaders.

	ACROSS THE COURSE	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10
Monday	GUIDED LEARNING	Town Hall (30 mins)	PROP CMA Feedback (15 mins)	WILLS LW Feedback (15 mins)		DSP LD Feedback (15 mins)	CRM LR Feedback (15 mins)	BUS CMA Feedback (15 mins)	PROP LW Feedback (15 mins)	WILLS LD Feedback (15 mins)	BUS LR Feedback (15 mins)
Tuesday		Group Tutor Session 1-2-1 Meeting (15 mins each)		Town Hall (30 mins)		1-2-1 Meeting (15 mins)		Town Hall (30 mins)		1-2-1 Meeting (15 mins)	
Wednesday		Town Hall (30 mins)									
Thursday		PROP Surgery (30 mins)			WILLS Surgery (30 mins)	CRM Surgery (30 mins)		DSP Surgery (30 mins)			BUS Surgery (30 mins)
		PROP CMA Submission	WILLS LW Submission	WILLS CIAN Submission	DSP LD Submission	CRM LR Submission	BUS CMA Submission	PROP LW Submission	WILLS LD Submission	BUS LR Submission	CRM CMA Submission
Friday				WILLS CIAN Practice & Feedback (1 hour 45 mins)				DISP ADV Practice & Feedback (1 hour 45 mins)			
Notes	The timetable, including days and times for sessions will be set the week before the course starts and will be available on your calendar on the Learning Portal Guided Online Learning can be carried out at any time throughout the week, including evenings and weekends 1-2-1 Meetings, Surgeries and Town Halls will be normally be scheduled between 9am and 5pm, Monday to Friday. Surgeries and Town Halls are recorded for those who cannot attend. Practice & Feedback Sessions are live between 9am and 5pm, Monday to Friday The deadline for submissions is usually 23:59. Some student cohorts have set up optional peer study groups on the weekends to support each other						Text Key	Practice Areas BUS: Business Law and Practice CRM: Criminal Litigation DSP: Dispute Resolution PROP: Property Practice WILLS: Wills and Intestacy		Skills Areas CMA: Case and Matter Analysis LW: Legal Writing LR: Legal Research LD: Legal Drafting CIAN: Client Interview and Attendance Note ADV: Advocacy	

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	ACROSS THE COURSE	WEEK 11	WEEK 12	WEEK 13	WEEK 14	WEEK 15	WEEK 16	WEEK 17	WEEK 18	WEEK 19	WEEK 20
Monday	GUIDED LEARNING	CRM CMA Feedback (15 mins)	BUS LW Feedback (15 mins)		PROP LD Feedback (15 mins)	WILLS LR Feedback (15 mins)	CRM LW Feedback DSP CMA Feedback (15 mins each)	PROP LR Feedback BUS LD Feedback (15 mins each)	WILLS CMA Feedback DSP LD Feedback (15 mins each)	CRM LD Feedback DSP LR Feedback (15 mins each)	SUMMATIVE ASSESSMENTS
Tuesday		Town Hall (30 mins)		1-2-1 Meeting (15 mins)		Town Hall (30 mins)		Town Hall (30 mins)	1-2-1 Meeting (15 mins)		
Wednesday											
Thursday		BUS LW Submission	WILLS Surgery (30 mins)	PROP Surgery (30 mins)		CRM Surgery (30 mins)		DSP Surgery BUS Surgery (30 mins each)			
				PROP LD Submission	WILLS LR Submission	DSP CMA Submission CRM LW Submission	BUS LD Submission PROP LR Submission	DSP LAW Submission WILLS CMA Submission	CRM LD Submission DSP LR Submission		
Friday		CRM ADV Practice & Feedback (1 hour 45 mins)			PROP CIAN Practice & Feedback (1 hour 45 mins)						
Notes	The timetable, including days and times for sessions will be set the week before the course starts and will be available on your calendar on the Learning Portal Guided Online Learning can be carried out at any time throughout the week, including evenings and weekends 1-2-1 Meetings, Surgeries and Town Halls will be normally be scheduled between 9am and 5pm, Monday to Friday. Surgeries and Town Halls are recorded for those who cannot attend. Practice & Feedback Sessions are live between 9am and 5pm, Monday to Friday The deadline for submissions is usually 23:59. Some student cohorts have set up optional peer study groups on the weekends to support each other						Text Key	Practice Areas BUS: Business Law and Practice CRM: Criminal Litigation DSP: Dispute Resolution PROP: Property Practice WILLS: Wills and Intestacy Skills Areas CMA: Case and Matter Analysis LW: Legal Writing LR: Legal Research LD: Legal Drafting CIAN: Client Interview and Attendance Note ADV: Advocacy			